

**ONTARIO ASSOCIATION OF ARCHITECTS**  
**Council Meeting of May 13, 2025 at approx. 11:00 a.m.**

**Meeting # 299**

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

- |               |  |                    |
|---------------|--|--------------------|
| <i>4 mins</i> | <b>1.0 AGENDA APPROVAL</b>   |                    |
| <i>1 min</i>  | 1.1 Declaration re. Conflict of Interest   |                    |
|               | <b>2.0 APPROVAL OF MINUTES</b>   |                    |
| <i>4 mins</i> | 2.1 Draft minutes of the March 6, 2025 Open Council Meeting ( <i>see attached</i> )  |                    |
| <i>2 mins</i> | <b>3.0 BUSINESS ARISING FROM THE MINUTES</b>   |                    |
|               | <b>4.0 ITEMS FOR REVIEW AND APPROVAL</b>   |                    |
| <i>5 mins</i> | 4.1 Updates to Practice Tip.04 – 2006 Building Code – Project Code Review ( <i>see attached</i> )<br><i>It was moved by Yeung and seconded by .... that Council to endorse the revised OAA Practice Tip PT.04 2024 Building Code - Project Code Review as presented to Council on May 13, 2025.</i>  | VP Yeung           |
| <i>5 mins</i> | 4.2 Updates to Practice Tip.07 – Professional Opinion – Independent Opinion – Reviewing a Project Prepared by Another Architect ( <i>see attached</i> )<br><i>It was moved by Yeung and seconded by .... that Council to endorse the revised OAA Practice Tip PT.07 Professional Opinion - Independent Opinion Reviewing a Project Prepared by Another Holder as presented to Council on May 13, 2025.</i> | VP Yeung           |
| <i>5 mins</i> | 4.3 Updates to Practice Tip.15 – Consulting Contracts, Managing Changes, Scope Creep ( <i>see attached</i> )<br><i>It was moved by Yeung and seconded by .... that Council to endorse the revised OAA Practice Tip PT. 15 Consulting Contracts, Managing Changes, Scope Creep as presented to Council on May 13, 2025</i>  | VP Yeung           |
|               | <b>5.0 ITEMS FOR DISCUSSION</b>  |                    |
|               | <b>6.0 REPORTS</b>   |                    |
| <i>1 min</i>  | 6.1 Report from the President – Activities for the months of March-May ( <i>see attached</i> )   | President          |
| <i>1 min</i>  | 6.2 Report from the Executive Director ( <i>see attached</i> )   | Executive Director |
| <i>1 min</i>  | 6.3 Report from the Registrar ( <i>see attached</i> )  | Registrar          |
|               | 6.4 Report from the Senior Vice President and Treasurer ( <i>oral</i> )  | SVP & Treasurer    |
| <i>5 mins</i> | 6.4.a Financial Statements for 3 months ending February 28, 2025 ( <i>see attached</i> )   |                    |
|               | 6.5 Committee Reports  | Committee Chairs   |
| <i>1 min</i>  | 6.5.a Communications & Public Education Committee – Update ( <i>see attached</i> )   | VP Spiegel         |
| <i>1 min</i>  | 6.5.b Governance & HR Committee - Update ( <i>see attached</i> )   | SVP & Treasurer    |
| <i>1 min</i>  | 6.5.c OAA Building Committee - Update ( <i>see attached</i> )  | SVP & Treasurer    |
| <i>1 min</i>  | 6.5.d Practice Resource Committee (PRC) – Update ( <i>see attached</i> )   | VP Yeung           |

*Open Council Agenda*

1 min

6.5.e Policy Advisory Consultation Team (PACT) – Update (*see attached*)

Immediate Past  
President

**7.0 ITEMS FOR INFORMATION**

1 min

7.1 Report from semi-annual meeting of the Regulatory Organizations of Architecture in Canada (ROAC) (*see attached*)

IPP Vilardi

**8.0 OTHER BUSINESS**

**9.0 DATE OF NEXT MEETING**

9.1 The next regular meeting of Council is June 19, 2025 at 9:30 a.m. at the OAA Headquarters, Toronto, Ontario.

**10.0 ADJOURNMENT**